

**NOTICE OF SPECIAL MEETING AND AGENDA  
DOUTHIT METROPOLITAN DISTRICT**

December 4, 2020

3:00 P.M.

*Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the threat posed by the COVID-19 coronavirus, this meeting will be held via teleconferencing and can be joined through the directions below:*

Via Telephone: 303-858-1802; Pin 1102

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Mark Schell, President	Term to May 2023
Deborah Schell, Secretary/Treasurer	Term to May 2022
Anna Schell, Assistant Secretary	Term to May 2022
William Schell, Assistant Secretary	Term to May 2023
VACANCY	Term to May 2023

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**1. ADMINISTRATIVE MATTERS**

- a. Call to Order
- b. Declaration of Quorum and Confirmation of Director Qualifications
- c. Confirmation of Disclosures of Potential or Existing Conflicts of Interest
- d. Approval of Agenda

**2. PUBLIC COMMENT** (Limited to 3 minutes per person. Items Not on the Agenda)

**3. CONSENT AGENDA ITEMS** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event the item will be removed from the Consent Agenda and considered in the regular agenda.

**Enclosures included in electronic packets only; hard copies available upon request.)**

- a. Approval of Minutes from April 29, 2020 Special Meeting (**enclosure**)
- b. Adoption of Resolution No. 2020-12-01: Annual Administrative Resolution (**enclosure**)
- c. Adoption of Resolution No. 2020-12-02: Extending Emergency Procedures and Authorizing Teleconferencing for Regular and Special Meetings (**enclosure**)
- d. Ratification of Payment of Claims as of December 4, 2020 (\$646,961,97) (**enclosure**)
- e. Approval of Payment of Claims as of December 4, 2020 (\$\_\_) (**to be distributed, if any**)
- f. Acceptance of Unaudited Financial Statements as of October 31, 2020 (**enclosure**)
- g. Ratification of Fee Agreement with Hamre, Rodriguez, Ostrander & Dingess, P.C. for Oil and Gas Legal Services (**enclosure**)
- h. Approval of Engagement Letter for Schilling & Company, Inc. For 2021 Accounting Services (**enclosure**)

**4. FINANCIAL MATTERS**

- a. Conduct Public Hearing on 2021 Budget and Adoption of Resolution No. 2020-12-03 Adopting Budget, Imposing Mill Levy and Appropriating Funds (**enclosure**)

**5. LEGAL MATTERS**

- a. Discuss and Consider Approval of Heatherly Creative, LLC for Website Design Services  
(enclosures)
- b. Update on Oil and Gas Rulemaking

**6. OTHER BUSINESS**

- a. Next Regular Meeting—November 5, 2021, at 3:00 P.M. (2022 Budget Hearing)

**7. ADJOURNMENT**