

**NOTICE OF SPECIAL MEETING AND AGENDA
DOUTHIT METROPOLITAN DISTRICT**

November 5, 2021
3:00 P.M.

This meeting will be held via teleconferencing and can be joined through the directions below:

Via Telephone: 303-858-1802; Pin 1102

Mark Schell, President	Term to May 2023
Deborah Schell, Secretary/Treasurer	Term to May 2022
Anna Schell, Assistant Secretary	Term to May 2022
William Schell, Assistant Secretary	Term to May 2023
VACANCY	Term to May 2023

1. ADMINISTRATIVE MATTERS

- a. Call to Order
- b. Declaration of Quorum and Confirmation of Director Qualifications
- c. Confirmation of Disclosures of Potential or Existing Conflicts of Interest
- d. Approval of Agenda

2. PUBLIC COMMENT (Limited to 3 minutes per person. Items Not on the Agenda)

3. CONSENT AGENDA ITEMS (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event the item will be removed from the Consent Agenda and considered in the regular agenda.

Enclosures included in electronic packets only; hard copies available upon request.)

- a. Approval of Minutes from December 4, 2020 Special Meeting (**enclosure**)
- b. Adoption of Resolution No. 2021-11-01: Annual Administrative Resolution (**enclosure**)
- c. Adoption of Resolution No. 2021-11-02: Resolution Calling May 2022 Election (**enclosure**)
 - i. Confirmation of 2 Methods of Providing Calls for Nomination: 1) Emailing/Mailing (as required by statute); and 2) publication
- d. Ratification of Payment of Claims as of November 5, 2021 (\$27,741.34) (**enclosure**)
- e. Approval of Payment of Claims as of November 5, 2021 (\$__) (**to be distributed, if any**)
- f. Acceptance of Unaudited Financial Statements as of September 31, 2021 (**enclosure**)
- g. Approval of Engagement Letter for Schilling & Company, Inc. For 2022 Accounting Services (**enclosure**)

4. FINANCIAL MATTERS

- a. Conduct Public Hearing on 2022 Budget and Adoption of Resolution No. 2021-11-03 Adopting Budget, Imposing Mill Levy and Appropriating Funds (**enclosure**)

5. LEGAL MATTERS

- a. Update Regarding District Website and Consider Engagement of Heatherly Creative, LLC for Website Design Services

6. OTHER BUSINESS

- a. Next Regular Meeting—November 4, 2022, at 3:00 P.M. (2023 Budget Hearing)

7. ADJOURNMENT