

Resolution No. 2020-12-03

**RESOLUTION
ADOPTING BUDGET, IMPOSING MILL LEVY AND APPROPRIATING FUNDS**

(2021)

The Board of Directors of Douthit Metropolitan District (the “**Board**”), Town of Mead, Colorado (the “**District**”) held a special meeting via teleconference on Friday, December 4, 2020, at the hour of 3:00 P.M.

Prior to the meeting, each of the directors was notified of the date, time and place of the budget meeting and the purpose for which it was called and a notice of the meeting was posted or published in accordance with § 29-1-106, C.R.S.

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NOTICE AS TO PROPOSED 2021 BUDGET

NOTICE OF PUBLIC HEARING ON THE PROPOSED 2021 BUDGET

NOTICE IS HEREBY GIVEN that a proposed 2021 budget has been submitted to the Board of Directors (the "Board") of the DOUTHIT METROPOLITAN DISTRICT (the "District"). A copy of the proposed budget is on file in the office of White Bear Ankele Tanaka & Waldron, 2154 East Commons Avenue, Suite 2000, Centennial, Colorado, where the same is open for public inspection. Such proposed budget will be considered at a public hearing during a meeting of the District to be held on December 4, 2020 at 3:00 P.M. Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Public Health and Environment, and the threat posed by the COVID-19 coronavirus, this meeting will be held via teleconferencing and can be joined by calling 303-858-1802, Pin: 1102. Any interested elector of the District may file any objections to the proposed budget at any time prior to final adoption of the budget by the governing body of the District.

BY ORDER OF THE BOARD OF DIRECTORS:
DOUTHIT METROPOLITAN DISTRICT

/s/ WHITE BEAR ANKELE TANAKA & WALDRON
Attorneys at Law
Published: Longmont Times Call December 2, 2020-1758911

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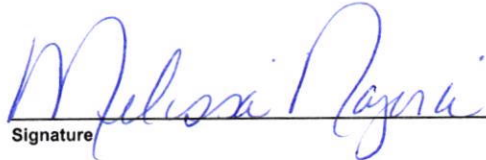
PUBLISHER'S AFFIDAVIT

**County of Boulder
State of Colorado**

The undersigned, Melissa Najera, being first duly sworn under oath, states and affirms as follows:

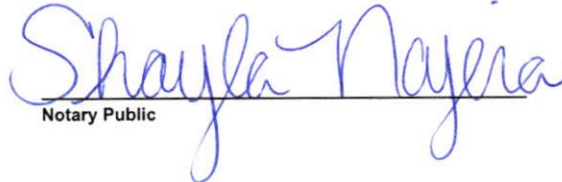
1. He/she is the legal Advertising Reviewer of Prairie Mountain Media LLC, publisher of the *Longmont Times Call*.
2. The *Longmont Times Call* is a newspaper of general circulation that has been published continuously and without interruption for at least fifty-two weeks in Boulder County and meets the legal requisites for a legal newspaper under Colo. Rev. Stat. 24-70-103.
3. The notice that is attached hereto is a true copy, published in the *Longmont Times Call* in Boulder County on the following date(s):

Dec 2, 2020


Signature

Subscribed and sworn to me before me this

2nd day of December, 2020.


Notary Public

SHAYLA NAJERA
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20174031965
MY COMMISSION EXPIRES JULY 31, 2021

(SEAL)

Account: 1051175
Ad Number: 1758911
Fee: \$24.07

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET AND APPROPRIATING SUMS OF MONEY TO EACH FUND IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH HEREIN FOR THE DISTRICT FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2021 AND ENDING ON THE LAST DAY OF DECEMBER 2021.

WHEREAS, the Board has authorized its accountant to prepare and submit a proposed budget to the Board in accordance with Colorado law; and

WHEREAS, the proposed budget has been submitted to the Board for its review and consideration; and

WHEREAS, upon due and proper notice, provided in accordance with Colorado law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on December 4, 2020, interested electors were given the opportunity to file or present any objections to said proposed budget at any time prior to final adoption of the budget by the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. Adoption of Budget. The budget attached hereto and incorporated herein is approved and adopted as the budget of the District for fiscal year 2021. In the event of recertification of values by the County Assessor's Office after the date of adoption hereof, staff is hereby directed to modify and/or adjust the budget and certification to reflect the recertification without the need for additional Board authorization. Any such modification to the budget or certification as contemplated by this Section 1 shall be deemed ratified by the Board.

Section 2. Levy for General Operating Expenses. For the purpose of meeting all general operating expenses of the District during the 2021 budget year, there is hereby levied a tax of 50.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 3. Levy for Debt Service Obligations. For the purposes of meeting all debt service obligations of the District during the 2021 budget year, there is hereby levied a tax of 0.000

mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 4. Levy for Contractual Obligation Expenses. For the purposes of meeting all contractual obligations of the District during the 2021 budget year, there is hereby levied a tax of 3.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 5. Levy for Capital Project Expenses. For the purposes of meeting all capital project obligations of the District during the 2021 budget year, there is hereby levied a tax of 0.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 6. Certification to County Commissioners. The Board directs its legal counsel, manager, accountant or other designee to certify to the Board of County Commissioners of Weld County, Colorado the mill levies for the District as set forth herein. Such certification shall be in compliance with the requirements of Colorado law.

Section 7. Appropriations. The amounts set forth as expenditures in the budget attached hereto are hereby appropriated.

Section 8. Filing of Budget and Budget Message. The Board hereby directs its legal counsel, manager or other designee to file a certified copy of the adopted budget resolution, the budget and budget message with the Division of Local Government by January 30 of the ensuing year.

Section 9. Budget Certification. The budget shall be certified by a member of the District, or a person appointed by the District, and made a part of the public records of the District.

[Remainder of page intentionally left blank.]

ADOPTED THIS 4th DAY OF DECEMBER, 2020.

DOUTHIT METROPOLITAN DISTRICT

Mark W. Schell
Mark W. Schell (Dec 9, 2020 08:20 MST)

Officer of the District

ATTEST:

Deborah Schell
Deborah Schell (Dec 9, 2020 09:43 MST)

APPROVED AS TO FORM:

WHITE BEAR ANKELE TANAKA & WALDRON
Attorneys at Law

James J. Ankele
General Counsel to the District

STATE OF COLORADO
COUNTY OF WELD
DOUTHIT METROPOLITAN DISTRICT

I hereby certify that the foregoing resolution constitutes a true and correct copy of the record of proceedings of the Board adopted by a majority of the Board at a District meeting held on Friday, December 4, 2020, via teleconference, as recorded in the official record of the proceedings of the District.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 4th day of December 2020.

Deborah Schell
Deborah Schell (Dec 9, 2020 09:43 MST)

EXHIBIT A
BUDGET DOCUMENT
BUDGET MESSAGE



SCHILLING & COMPANY, INC.

Certified Public Accountants

P.O. Box 631579
HIGHLANDS RANCH, CO 80163

PHONE: 720.348.1086

FAX: 720.348.2920

Accountant's Compilation Report

Board of Directors
Douthit Metropolitan District
Weld County, Colorado

Management is responsible for the accompanying budget of revenues, expenditures, and fund balances of Douthit Metropolitan District (District), for the year ending December 31, 2021, including the estimate of comparative information for the year ending December 31, 2020, and the actual comparative information for the year ending December 31, 2019, in the format required by Colorado Revised Statutes (C.R.S.) 29-1-105. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit or review the budget nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the accompanying budget.

The actual comparative information for the year ending December 31, 2019 is presented for comparative purposes as required by Colorado Revised Statutes (C.R.S.) 29-1-105. Such information is taken from the Application for Exemption from Audit of the District for the year ended December 31, 2019. Schilling & Company, Inc. compiled the Application for Exemption from Audit for the year ended December 31, 2019, whose report was dated February 14, 2020.

The budget is presented in accordance with the requirements of Colorado Revised Statutes (C.R.S.) 29-1-105, and is not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

We are not independent with respect to Douthit Metropolitan District.

SCHILLING & COMPANY, INC.

Highlands Ranch, Colorado
December 8, 2020

**DOUTHIT METROPOLITAN DISTRICT
PROPERTY TAX SUMMARY INFORMATION
2021 BUDGET AS ADOPTED
WITH 2019 ACTUAL AND 2020 ESTIMATED
For the Years Ended and Ending December 31,**

	<u>ACTUAL 2019</u>	<u>ADOPTED BUDGET 2020</u>	<u>ADOPTED BUDGET 2021</u>
ASSESSED VALUATION			
Weld County			
Residential	\$ 20,280	\$ 28,670	\$ 28,670
Commercial	-	-	-
Oil and Gas	5,671,730	2,246,460	1,663,200
State Assessed	147,310	152,140	170,510
Vacant Land	-	-	-
Agricultural	119,310	107,110	107,110
Total Certified Assessed Value	<u>5,958,630</u>	<u>2,534,380</u>	<u>1,969,490</u>
Less TIF Reduction	<u>(2,226,522)</u>	<u>(924,730)</u>	<u>(728,665)</u>
Net Certified Assessed Value	<u><u>\$ 3,732,108</u></u>	<u><u>\$ 1,609,650</u></u>	<u><u>\$ 1,240,825</u></u>
MILL LEVY			
General Fund	50.000	50.000	50.000
Contractual	<u>3.000</u>	<u>3.000</u>	<u>3.000</u>
Total mill levy	<u><u>53.000</u></u>	<u><u>53.000</u></u>	<u><u>53.000</u></u>
PROPERTY TAXES			
General operating expenditures	\$ 186,605	\$ 80,482	\$ 62,041
Contractual	<u>11,196</u>	<u>4,829</u>	<u>3,722</u>
Levied property taxes	197,801	85,311	65,763
Adjustments to actual/rounding	<u>(12,483)</u>	<u>-</u>	<u>-</u>
Actual/budgeted property taxes	<u><u>\$ 185,318</u></u>	<u><u>\$ 85,311</u></u>	<u><u>\$ 65,763</u></u>
BUDGETED PROPERTY TAXES			
General Fund:			
Property Taxes	\$ 185,318	\$ 80,482	\$ 62,041
Contractual - Town of Mead	<u>11,119</u>	<u>4,829</u>	<u>3,722</u>
	<u><u>\$ 196,437</u></u>	<u><u>\$ 85,311</u></u>	<u><u>\$ 65,763</u></u>

This financial information should be read only in connection with the accompanying accountant's compilation report and the summary of significant assumptions.

**DOUTHIT METROPOLITAN DISTRICT
GENERAL FUND
2021 BUDGET AS ADOPTED
WITH 2019 ACTUAL AND 2020 ESTIMATED
For the Years Ended and Ending December 31,**

	<u>ACTUAL 2019</u>	<u>ESTIMATED 2020</u>	<u>ADOPTED BUDGET 2021</u>
BEGINNING FUND BALANCE	\$ 331,282	\$ 629,923	\$ 106,491
REVENUE			
Property taxes	185,318	80,482	62,041
Specific ownership taxes	21,147	6,275	4,837
Property taxes - Contractual	11,119	4,829	3,722
Urban Renewal - TIF	118,006	49,011	38,619
Interest income	11,632	4,823	500
Total revenue	<u>347,222</u>	<u>145,420</u>	<u>109,719</u>
Total funds available	<u>678,504</u>	<u>775,343</u>	<u>216,210</u>
EXPENDITURES			
General Government			
Legal	19,074	29,133	30,000
Accounting	3,711	4,622	5,000
Insurance	3,173	2,510	3,000
Miscellaneous	30	91	100
Election	-	254	-
Contractual - Town of Mead	17,876	7,489	5,819
Treasurer's Fees	2,780	1,207	931
Treasurer's Contractual	167	72	56
Treasurer's Fees - Urban TIF	1,770	735	579
Dues and subscriptions	-	1,065	1,200
Capital outlay	-	621,674	156,233
Contingency	-	-	10,000
Total expenditures	<u>48,581</u>	<u>668,852</u>	<u>212,918</u>
ENDING FUND BALANCE	<u>\$ 629,923</u>	<u>\$ 106,491</u>	<u>\$ 3,292</u>
RESTRICTED - EMERGENCY RESERVE	<u>\$ 10,417</u>	<u>\$ 4,363</u>	<u>\$ 3,292</u>

This financial information should be read only in connection with the accompanying accountant's compilation report and the summary of significant assumptions.

**DOUTHIT METROPOLITAN DISTRICT
2021 BUDGET
SUMMARY OF SIGNIFICANT ASSUMPTIONS**

Disclosures contained in this summary as presented by management, are those that are believed to be significant as of the date of the compilation report and are not intended to be all-inclusive. The disclosures are intended to describe assumptions used during the preparation of the 2021 annual budget. Actual results may differ from the prospective results contained in the budget.

SERVICES PROVIDED

The Douthit Metropolitan District (the "District"), was organized in Weld County. Through its Service Plan, the District is authorized to finance certain streets, street lighting, traffic and safety controls, water, sanitary sewer, landscaping, storm drainage, mosquito control and park and recreation improvements.

BASIS OF ACCOUNTING

The District prepares its budget on the modified accrual basis of accounting.

REVENUE

Property Tax

The District is imposing a mill levy of 50.000 mills for general operations and 3.000 mills for contractual obligations on an assessed valuation of \$1,240,825 for the budget year 2021, which is expected to yield \$62,041 and \$3,722 in property tax revenue, respectively.

Specific Ownership Taxes

Specific ownership taxes are set by the State and collected by the County Treasurer, primarily on vehicle licensing within the County as a whole. The specific ownership taxes are allocated by the County Treasurer to all taxing entities within the County. The forecast assumes that the District's share will be equal to approximately 7.4% of the property taxes collected.

Urban Renewal – TIF

The District, Town of Mead, and the Mead Urban Renewal Authority (MURA) have entered into a cooperation agreement, whereby the MURA agrees to transfer the property taxes that the MURA receives from the District's mill levy on taxable property in the urban renewal area. The Town of Mead remits the property taxes on an annual basis. For 2021 the estimated revenue to be received by the District is \$38,619.

Investment Income

Interest earned on the District's available funds has been estimated based on historical interest earnings and anticipated invested balances.

**DOUTHIT METROPOLITAN DISTRICT
2021 BUDGET
SUMMARY OF SIGNIFICANT ASSUMPTIONS**

EXPENDITURES

Administrative Expenditures

Administrative expenditures have been provided based on estimates of the District's Board of Directors and consultants and include the services necessary to maintain the District's administrative viability such as legal, accounting, insurance, and other administrative expenses.

Contractual – Town of Mead

The District and the Town of Mead have entered into an intergovernmental agreement, whereby the District agreed to impose a 3.000 mill levy for the purposes of ongoing operations and maintenance expenses associated with the Town of Mead capital improvements. For 2021, the District has budgeted to remit \$5,819 to the Town of Mead in accordance with this agreement, which represents the anticipated property tax revenues generated by the 3.000 mill levy (including the 3.000 mill levy on the Urban Renewal – TIF), net of the associated county treasurer fees.

DEBT AND LEASES

The District has no outstanding bonds or leases.

RESTRICTED FUND BALANCE

The District has provided for an emergency reserve fund of at least 3% of fiscal year spending for 2021, as defined under TABOR.

This information is an integral part of the accompanying budget.