

Resolution No. 2023-11-02

**2024 RESOLUTION
ADOPTING BUDGET, APPROPRIATING FUNDS AND CERTIFYING MILL LEVIES
FOR THE CALENDAR YEAR 2024**

The Board of Directors of Douthit Metropolitan District (the “**Board**”), Town of Mead, Weld County, Colorado (the “**District**”), held a regular meeting, via teleconference on November 8, 2023, at the hour of 3:00 p.m.

Prior to the meeting, each of the directors was notified of the date, time, and place of the budget meeting and the purpose for which it was called, and a notice of the meeting was posted or published in accordance with § 29-1-106, C.R.S.

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NOTICE AS TO PROPOSED 2024 BUDGET

NOTICE OF PUBLIC HEARING ON THE PROPOSED 2024 BUDGET

The Board of Directors (the "Board") of the DOUTHIT METROPOLITAN DISTRICT (the "District"), will hold a public hearing via teleconference on November 8, 2023, at 3:00 p.m., to consider adoption of the District's proposed 2024 budget (the "Proposed Budget"). The public hearing may be joined using the following teleconference information:

https://us06web.zoom.us/j/88117437645?pwd=XQ6AiatXI6yDVnblZDoshLku14TUL1 Meeting ID: 881 1743 7645 Passcode: 035001 Call in: 726-707-2699

The Proposed Budget is available for inspection by the public at the offices of White Bear Ankele Tanaka and Waldron, 2154 E. Commons Ave., Suite 2000, Centennial, CO 80122. Any interested elector of the District may file any objections to the Proposed Budget at any time prior to the final adoption of the Proposed Budget by the Board.

The agenda for any meeting may be obtained at https://douthitmetrodistrict.org/ or by calling (303) 858-1800. BY ORDER OF THE BOARD OF DIRECTORS: DOUTHIT METROPOLITAN DISTRICT, a quasi-municipal corporation and political subdivision of the State of Colorado

/s/ WHITE BEAR ANKELE TANAKA & WALDRON Attorneys at Law

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Prairie Mountain Media, LLC

PUBLISHER'S AFFIDAVIT

County of Boulder State of Colorado

The undersigned, Agent, being first duly sworn under oath, states and affirms as follows:

- 1. He/she is the legal Advertising Reviewer of Prairie Mountain Media LLC, publisher of the Longmont Times Call.
2. The Longmont Times Call is a newspaper of general circulation that has been published continuously and without interruption for at least fifty-two weeks in Boulder County and meets the legal requisites for a legal newspaper under Colo. Rev. Stat. 24-70-103.
3. The notice that is attached hereto is a true copy, published in the Longmont Times Call in Boulder County on the following date(s):

Oct 27, 2023

Melissa Najera Signature

Subscribed and sworn to me before me this 27th day of October 2023

Shayla Najera Notary Public

SHAYLA NAJERA NOTARY PUBLIC STATE OF COLORADO NOTARY ID 20174031965 MY COMMISSION EXPIRES July 31, 2025

(SEAL)

Account: 1051175 Ad Number: 2012655 Fee: \$29.00

WHEREAS, the Board has designated its accountant to prepare and submit a proposed budget to the Board in accordance with Colorado law; and

WHEREAS, the proposed budget has been submitted to the Board for its review and consideration; and

WHEREAS, upon due and proper notice, provided in accordance with Colorado law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held and interested electors were given the opportunity to register their protest to the proposed budget prior to the adoption of the budget by the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. Adoption of Budget. The budget attached hereto and incorporated herein is approved and adopted as the budget of the District for fiscal year 2024. In the event of recertification of values by the County Assessor's Office after the date of adoption hereof, staff is hereby directed to modify and/or adjust the budget and certification to reflect the recertification without the need for additional Board authorization. Any such modification to the budget or certification as contemplated by this Section 1 shall be deemed ratified by the Board.

Section 2. Levy for General Operating Expenses. For the purpose of meeting all general operating expenses of the District during the 2024 budget year, there is hereby levied a tax of 50.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 3. Levy for Debt Service Obligations. For the purposes of meeting all debt service obligations of the District during the 2024 budget year, there is hereby levied a tax of 0.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 4. Levy for Contractual Obligation Expenses. For the purposes of meeting all contractual obligations of the District during the 2024 budget year, there is hereby levied a tax of 3.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 5. Levy for Capital Project Expenses. For the purposes of meeting all capital project obligations of the District during the 2024 budget year, there is hereby levied a tax of 0.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 6. Mill Levy Adjustment. When developing the attached budget, consideration was given to any changes in the method of calculating assessed valuation, including any changes to the assessment ratios, or any constitutionally mandated tax credit, cut or abatement, as authorized in the District's service plan. The Board hereby determines in good faith (such determination to be binding and final), that to the extent possible, the adjustments to the mill levies made to account for changes in Colorado law described in the prior sentence, and the actual tax revenues generated by the mill levies, are neither diminished nor enhanced as a result of those changes.

Section 7. Certification to County Commissioners. The Board directs its legal counsel, manager, accountant or other designee to certify to the Board of County Commissioners of Weld County, Colorado the mill levies for the District as set forth herein. Such certification shall be in compliance with the requirements of Colorado law.

Section 8. Appropriations. The amounts set forth as expenditures in the budget attached hereto are hereby appropriated.

Section 9. Filing of Budget and Budget Message. The Board hereby directs its legal counsel, manager or other designee to file a certified copy of the adopted budget resolution, the budget and budget message with the Division of Local Government by January 30 of the ensuing year.

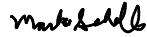
Section 10. Budget Certification. The budget shall be certified by a member of the District, or a person appointed by the District, and made a part of the public records of the District.

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ADOPTED NOVEMBER 8, 2023.

DISTRICT:

DOUTHIT METROPOLITAN DISTRICT, a quasi-municipal corporation and political subdivision of the State of Colorado

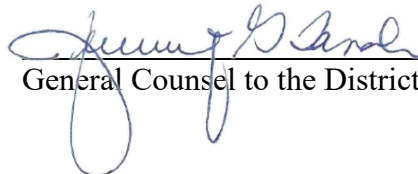
By: 
Mark Schell (Nov 9, 2023 09:30 MST)
Officer of the District

Attest:

By: 
Deborah Schell (Nov 9, 2023 09:49 MST)

APPROVED AS TO FORM:

WHITE BEAR ANKELE TANAKA & WALDRON
Attorneys at Law


General Counsel to the District

STATE OF COLORADO
COUNTY OF WELD
DOUTHIT METROPOLITAN DISTRICT

I hereby certify that the foregoing resolution constitutes a true and correct copy of the record of proceedings of the Board adopted by a majority of the Board at a District meeting held via teleconference on Wednesday, November 8, 2023, as recorded in the official record of the proceedings of the District.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 9th day of November 2023.



Deborah Schell (Nov 9, 2023 09:49 MST)
Signature

EXHIBIT A
BUDGET DOCUMENT
BUDGET MESSAGE



SCHILLING & COMPANY, INC.

Certified Public Accountants

P.O. Box 631579
HIGHLANDS RANCH, CO 80163

PHONE: 720.348.1086

FAX: 720.348.2920

Accountant's Compilation Report

Board of Directors
Douthit Metropolitan District
Weld County, Colorado

Management is responsible for the accompanying budget of revenues, expenditures, and fund balances of Douthit Metropolitan District (District), for the year ending December 31, 2024, including the estimate of comparative information for the year ending December 31, 2023, and the actual comparative information for the year ending December 31, 2022, in the format required by Colorado Revised Statutes (C.R.S.) 29-1-105. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit or review the budget nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the accompanying budget.

The actual comparative information for the year ending December 31, 2022 is presented for comparative purposes as required by Colorado Revised Statutes (C.R.S.) 29-1-105. Such information is taken from the Application for Exemption from Audit of the District for the year ended December 31, 2022. Schilling & Company, Inc. compiled the Application for Exemption from Audit for the year ended December 31, 2022, whose report was dated February 1, 2023.

The budget is presented in accordance with the requirements of Colorado Revised Statutes (C.R.S.) 29-1-105, and is not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

We are not independent with respect to Douthit Metropolitan District.

SCHILLING & COMPANY, INC.

Highlands Ranch, Colorado
December 21, 2023

**DOUTHIT METROPOLITAN DISTRICT
PROPERTY TAX SUMMARY INFORMATION
2024 BUDGET AS ADOPTED
WITH 2022 ACTUAL AND 2023 ESTIMATED
For the Years Ended and Ending December 31,**

	ACTUAL 2022	ADOPTED BUDGET 2023	ADOPTED BUDGET 2024
ASSESSED VALUATION			
Weld County			
Residential	\$ 49,000	\$ 47,630	\$ 26,790
Oil and Gas	1,375,110	3,193,570	4,564,690
State Assessed	213,240	384,770	13,330
Commercial	-	240	230
Agricultural	110,350	100,850	104,110
Total Certified Assessed Value	<u>1,747,700</u>	<u>3,727,060</u>	<u>4,709,150</u>
Less TIF Reduction	(681,662)	(1,531,700)	(2,090,740)
Net Certified Assessed Value	<u>\$ 1,066,038</u>	<u>\$ 2,195,360</u>	<u>\$ 2,618,410</u>
MILL LEVY			
General Fund	50.000	50.000	50.000
Contractual	3.000	3.000	3.000
Total mill levy	<u>53.000</u>	<u>53.000</u>	<u>53.000</u>
PROPERTY TAXES			
General operating expenditures	\$ 53,302	\$ 109,768	\$ 130,921
Contractual	3,198	6,586	7,855
Levied property taxes	<u>56,500</u>	<u>116,354</u>	<u>138,776</u>
Adjustments to actual/abatements	3	(5,028)	-
Actual/budgeted property taxes	<u>\$ 56,503</u>	<u>\$ 111,326</u>	<u>\$ 138,776</u>
ACTUAL/BUDGETED PROPERTY TAXES			
General Fund:			
Property Taxes	\$ 53,305	\$ 105,025	\$ 130,921
Contractual - Town of Mead	3,198	6,301	7,855
	<u>\$ 56,503</u>	<u>\$ 111,326</u>	<u>\$ 138,776</u>

This financial information should be read only in connection with the accompanying accountant's compilation report and the summary of significant assumptions.

**DOUTHIT METROPOLITAN DISTRICT
GENERAL FUND
2024 BUDGET AS ADOPTED
WITH 2021 ACTUAL AND 2022 ESTIMATED
For the Years Ended and Ending December 31,**

	ACTUAL 2022	ESTIMATED 2023	ADOPTED BUDGET 2024
BEGINNING FUND BALANCE	<u>\$ 188,930</u>	<u>\$ 259,395</u>	<u>\$ 423,816</u>
REVENUE			
Property taxes	53,305	105,025	130,921
Specific ownership taxes	5,482	8,469	9,714
Property taxes - Contractual	3,198	6,301	7,855
Urban Renewal - TIF	36,128	81,180	110,809
Interest income	3,467	13,337	13,000
Total revenue	<u>101,580</u>	<u>214,312</u>	<u>272,299</u>
 Total funds available	<u>290,510</u>	<u>473,707</u>	<u>696,115</u>
EXPENDITURES			
General Government			
Legal	14,396	25,759	30,000
Accounting	2,939	4,022	5,000
Insurance	2,540	2,571	3,000
Miscellaneous	1,070	570	120
Election	2,933	2,728	5,000
Contractual - Town of Mead	5,165	10,733	13,915
Treasurer's Fees	800	1,575	1,964
Treasurer's Contractual	48	94	118
Treasurer's Fees - Urban TIF	542	1,218	1,662
Dues and subscriptions	682	621	700
Contingency	-	-	626,467
Total expenditures	<u>31,115</u>	<u>49,891</u>	<u>687,946</u>
ENDING FUND BALANCE	<u>\$ 259,395</u>	<u>\$ 423,816</u>	<u>\$ 8,169</u>
RESTRICTED - EMERGENCY RESERVE	<u>\$ 3,048</u>	<u>\$ 6,430</u>	<u>\$ 8,169</u>

This financial information should be read only in connection with the accompanying accountant's compilation report and the summary of significant assumptions.

**DOUTHIT METROPOLITAN DISTRICT
2024 BUDGET
SUMMARY OF SIGNIFICANT ASSUMPTIONS**

Disclosures contained in this summary as presented by management, are those that are believed to be significant as of the date of the compilation report and are not intended to be all-inclusive. The disclosures are intended to describe assumptions used during the preparation of the 2024 annual budget. Actual results may differ from the prospective results contained in the budget.

SERVICES PROVIDED

The Douthit Metropolitan District (the “District”), was organized in Weld County. Through its Service Plan, the District is authorized to finance certain streets, street lighting, traffic and safety controls, water, sanitary sewer, landscaping, storm drainage, mosquito control and park and recreation improvements.

BASIS OF ACCOUNTING

The District prepares its budget on the modified accrual basis of accounting.

REVENUE

Property Tax

The District is imposing a mill levy of 50.000 mills for general operations and 3.000 mills for contractual obligations on an assessed valuation of \$2,618,410 for the budget year 2024, which is expected to yield \$130,921 and \$7,855 in property tax revenue, respectively.

Specific Ownership Taxes

Specific ownership taxes are set by the State and collected by the County Treasurer, primarily on vehicle licensing within the County as a whole. The specific ownership taxes are allocated by the County Treasurer to all taxing entities within the County. The forecast assumes that the District’s share will be equal to approximately 7% of the property taxes collected.

Urban Renewal – TIF

The District, Town of Mead, and the Mead Urban Renewal Authority (MURA) have entered into a cooperation agreement, whereby the MURA agrees to transfer the property taxes that the MURA receives from the District’s mill levy on taxable property in the urban renewal area. The Town of Mead remits the property taxes on an annual basis. For 2024 the estimated revenue to be received by the District is \$110,809.

Investment Income

Interest earned on the District’s available funds has been estimated based on historical interest earnings and anticipated invested balances.

**DOUTHIT METROPOLITAN DISTRICT
2024 BUDGET
SUMMARY OF SIGNIFICANT ASSUMPTIONS**

EXPENDITURES

Administrative Expenditures

Administrative expenditures have been provided based on estimates of the District's Board of Directors and consultants and include the services necessary to maintain the District's administrative viability such as legal, accounting, insurance, and other administrative expenses.

Contractual – Town of Mead

The District and the Town of Mead have entered into an intergovernmental agreement, whereby the District agreed to impose a 3.000 mill levy for the purposes of ongoing operations and maintenance expenses associated with the Town of Mead capital improvements. For 2024, the District has budgeted to remit \$13,915 to the Town of Mead in accordance with this agreement, which represents the anticipated property tax revenues generated by the 3.000 mill levy (including the 3.000 mill levy on the Urban Renewal – TIF), net of the associated county treasurer fees.

DEBT AND LEASES

The District has no outstanding bonds or leases.

RESTRICTED FUND BALANCE

The District has provided for an emergency reserve fund of at least 3% of fiscal year spending for 2024, as defined under TABOR.

This information is an integral part of the accompanying budget.