

**NOTICE OF REGULAR MEETING AND AGENDA  
DOUTHIT METROPOLITAN DISTRICT**

<https://douthitmetrodistrict.org/>

November 13, 2024

3:00 P.M.

*This meeting will be held via teleconferencing and can be joined through the directions below:*

Link:

<https://us06web.zoom.us/j/85748538207?pwd=SECAThqs3CWCcvs3aD8bplD7lv0f3s.1>

Meeting ID: 857 4853 8207

Passcode: 261860

Call-in Number: 720-707-2699

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Mark Schell, President	Term to May 2027
Deborah Schell, Secretary/Treasurer	Term to May 2025
Anna Schell, Assistant Secretary	Term to May 2025
William Schell, Assistant Secretary	Term to May 2027
VACANCY	Term to May 2027

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**1. ADMINISTRATIVE MATTERS**

- a. Call to Order
- b. Declaration of Quorum and Confirmation of Director Qualifications
- c. Confirmation of Disclosures of Potential or Existing Conflicts of Interest
- d. Approval of Agenda

**2. PUBLIC COMMENT** (Limited to 3 minutes per person. Items Not on the Agenda)

**3. CONSENT AGENDA ITEMS** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event the item will be removed from the Consent Agenda and considered in the regular agenda. **(Enclosures included in electronic packets only; hard copies available upon request.)**)

- a. Approval of Minutes from November 8, 2023, Special and Annual Meetings **(enclosures)**
- b. Approval of Proposed General Liability Schedule and Limits and Authorize Approval to Bind Coverage **(enclosures)**
- c. Adoption of Resolution No. 2024-11-01: 2025 Annual Administrative Resolution **(enclosure)**
- d. Adoption of Resolution No. 2024-11-02: Amended and Restated Public Records Request Policy **(enclosure)**
- e. Consider Adoption of Resolution No. 2024-11-03: Resolution Adopting a Digital Accessibility Policy and Designating a Compliance Officer **(enclosure)**
- f. Ratification of Payment of Claims as of November 2, 2024 (\$118,228.97) **(enclosure)**
- g. Acceptance of Unaudited Financial Statements as of September 30, 2024 **(enclosure)**
- h. Approval Independent Contractor Agreement with Heatherly Creative for Website Maintenance and Remediation Services in 2025 **(enclosure)**

**4. FINANCIAL MATTERS**

- a. Conduct Public Hearing on 2025 Budget and Adoption of Resolution No. 2024-11-04: Resolution Adopting Budget, Imposing Mill Levy, and Appropriating Funds (**enclosure**)

**5. LEGAL MATTERS**

- a. Discuss De-Annexation
- b. Discuss and Consider Adoption of Resolution No. 2024-11-05: Resolution of Board of Directors Calling Election (**enclosure**)

**6. OTHER BUSINESS**

- a. Next Regular Meeting—November 14, 2025 at 3:00 P.M. (2026 Budget Hearing)

**7. ADJOURNMENT**